Dear Parents/Carers,

As part of the transition to the new school year there will be an opportunity for you to meet your child’s class teacher in a ‘Getting To Know You’ Interview. These interviews are a time for you to provide information to the class teacher that is relevant to your own child, allowing us to provide the best individual learning experience possible. We will, once again, be using the ‘schoolinterviews’ site for you to book your time with class teachers.

To access the interview booking system;

1. Go to website address www.schoolinterviews.com.au and put in the code FYEHT

2. Enter your name, email address, the number of children you are booking for and your child/children’s name.

3. From the drop down box, select the class teacher next to the name of your child.

4. Mark the check box next to a suitable time for each teacher you wish to see and press the go button. This has booked your time.

5. Press the finished button and your booking times will be emailed to you.

6. If you are unable or uncomfortable completing this process online please see your child’s class teacher who will be able to manage this process for you.

Parents who are unable to attend an interview at the scheduled times are encouraged to contact their child’s teacher and make an alternative, mutually agreeable time to speak in person or over the phone.

Regards,

Anita Elliott